

**The Wildlife Society Wildlife and Habitat Restoration Working Group
2008 Annual Business Meeting
November 10, 2008**

CALL TO ORDER (Chair)

Meeting began at 12:20pm. There were 5 attendees, myself, Derek Hall, Mitch Sternberg, Ron Duke and Timothy Hermansen.

READING OF LAST YEARS MINUTES (Secretary/Treasurer)

No meeting was held last year.

TREASURERS' REPORT (Secretary/Treasurer)

See attached spreadsheet and vote on approval. Approval was mentioned by Ron, seconded by Mitch and was unanimously approved. There is a balance of \$2,119.80 waiting for a bill from National for the workshop vehicle cost and a sponsored break.

COMMITTEE REPORTS (Committee Chairs)

Nominations and Elections Committee – Debbie Burtaine

1. 2008-2009 Executive Board:

Past Chair – Stefanie M. Nagid
Chair – Ron Duke
Chair-elect – Stacy Carpenter
Secretary/Treasurer – Caleb Leikvold
NE Board Rep – David Tompkins
SE Board Rep – Bud Cates
Central Board Rep – Mitch Sternberg
West Board Rep – Derek Hall
Canadian Board Rep – Jean-Francois Poulin

2. Debbie Burtaine will coordinate elections in September, 2009 for Chair-Elect, Secretary/Treasurer, and all Board Representatives as per the 2008 revised charter.

3. A new N&E Committee Chair volunteer will need to be appointed in September 2009 to hold elections for 2010 and 2011.

Communications Committee – Stefanie Nagid

1. Stefanie Nagid has volunteered to be the webmaster.

2. There was a TWS Webmasters Meeting on Tuesday, November 11th from 4:00-5:00pm. Stefanie Nagid attended this meeting to determine what services TWS Headquarters has to offer.

3. At the Webmasters Meeting:

a. Online elections through the website are available as long as the entire membership are members of National (which all working group members have to be so we are good).

b. Listserves are also available through the current website system.

c. Any services the working group wants just needs to be requested through Ruxandra Giura at headquarters. Stefanie Nagid will be the requester depending on what the Executive Board decides upon.

d. Membership lists still have to be requested through Shannon Pederson, however they are working on getting an online request form operational. They will send us a formatted template so we can have our list match theirs for easier sorting.

e. The website also has database capabilities if we wanted to store publications, bibliographies, etc... However, in our case, it seems best to limit what we put on there so we aren't duplicating something already existing on the Global Restoration Network website.

4. By the end of summer 2009 the website will be updated and enhanced.

Action Plan Committee – Ron Duke

1. Ron Duke, Stefanie Nagid, Derek Hall, Mitch Sternberg, Jean-Francois Poulin, and Stacy Carpenter make up the action plan committee.

2. This committee was established to create a draft of the working groups' Five-Year Action Plan as requested by TWS Headquarters.

3. The 5-year action plan is due September, 2009.

4. The action plan will provide guidance to the working groups' Executive Board regarding actions that need to be taken over the next five years to implement the goals and objectives as outlined in the working group Charter.

5. During the summer of 2009, the Working Group membership will have an opportunity to review the plan, provide comments and/or suggestions, and vote on the final version.

6. The plan will be finalized and presented to the membership at the 2009 Annual Business Meeting in Monterey, California.

7. We were given an “atta-boy” at the Working Group leaders meeting for already having a draft plan. TWS National has a strategic plan also, which we will look at make sure our plan is complimentary to what they have.

8. The plan was looked at point-by-point at the Working Group Business Meeting and revisions will be made by Stefanie Nagid and sent out to the rest of the plan committee for further comment and revision as necessary.

OLD BUSINESS (Chair)

1. Executive Board Communication Protocol

In order for the Board Representatives to feel more in touch with their Sections' membership, the Executive Board decided to create a communication protocol. The Chair will forward any information from TWS Headquarters and/or the Executive Board to the Board Representatives. The Board Representatives will then disseminate that information to their Section's membership list. The Board Representatives will also provide any information/comments from their Sections' membership to the Executive Board via the Chair. We hope that this will provide a more intimate relationship between the Board Representatives and their Section's membership so both feel more involved with the Executive Board and the working group as a whole. Please get to know your Board Representatives!

2. Charter Revisions

Revisions were unanimously agreed upon by those members that voted during the designated time period. The revisions were also approved by TWS Headquarters and are on our working group website.

3. Membership Survey Summary

See the attached Letter from the Chair.

NEW BUSINESS (Chair)

1. Next TWS Annual Conference:

Monterey, California – September 20-24, 2009

http://joomla.wildlife.org/index.php?option=com_content&task=view&id=92&Itemid=199

2. Any questions/comments from the membership and/or the Board.

a. A question came up regarding being able to vote and have a quorum at the Business Meetings. It was suggested that Ron initiate a by-law change so that it is stated that decisions can be made by the majority of those attendees present at the meetings.

ADJOURN MEETING (Chair)

Meeting was adjourned at 2:15pm.